

VACANCY ANNOUNCEMENT

Rwanda Civil Aviation Authority (RCAA) would like to recruit an **Airport Planning and Development Expert** for the **New Bugesera International Airport (NBIA)** project.

LOCATION: Rwanda

I. DUTIES AND RESPONSIBILITIES

Primary duties and responsibilities of the Expert will include but not limited to the following:

1. Provide necessary technical and financial expertise in evaluation and selection of an appropriate company to construct NBIA;
2. Provide necessary technical inputs in the contract to be signed by the Government of Rwanda (GoR)-RCAA with the construction company;
3. Review the current NBIA feasibility study and design to come up with a comprehensive report summarizing findings, comments and recommendations;
4. Direct and monitor the activities in relation to enhancing the current feasibility study if deemed necessary by RCAA;
5. Review and advise RCAA, the acceptability of the to-be submitted enhanced preliminary and final design of NBIA;
6. Develop terms of reference for a firm to supervise NBIA construction works and provide assistance in evaluation and selection of the bids in regards;
7. In close collaboration with RCAA Airports Engineering team, carry out necessary activities on behalf of the client (GoR - RCAA) in NBIA construction management including contract management for work quantity, quality and conformity to specifications as well as identifying deficiencies and out-of-scope work requirements to come up with appropriate measures to facilitate the project completion;
8. Develop a comprehensive training program for airport engineering personnel to enable them gaining professional skills in airport planning, design, construction and advise RCAA of its successful implementation;
9. Coordinate with RCAA Units or departments including Asset Management, Operations, Commercial Development, Concessions, Parking, and others for purpose of being at the same level of understanding of NBIA project and;
10. Carry out any other NBIA construction project duty as may be requested by the employer.

II. QUALIFICATIONS

1. Tertiary or technical (bachelor) qualifications in an airport engineering discipline, civil engineering, construction management or equivalent qualifications and experience in airport planning, design and construction;
2. A minimum of ten years of experience in management of airport development related projects, preferably airport planning, design or construction.
3. Demonstrates business development and strategic planning skills.
4. Up-to-date knowledge of ICAO Annex 14 Vol.1 – Aerodrome Design and operations Standards and Recommended Practices (SARPs) and other ICAO guidance documents relevant to airport planning, design, construction and maintenance; knowledge of IATA Airport Development recommendations and any other airport related international recommendations.
5. Working knowledge of CAD, Arc GIS and other applications used in the architectural and structural design of airports projects.
6. A good command of oral and written English is essential. Knowledge of French is an added advantage

III. HOW TO APPLY

Interested candidates should submit their CVs not later than **28th February 2013** to the following address:

Attention: The Director General,

Rwanda Civil Aviation Authority, Kigali International Airport, PO Box: 1122 KIGALI

Tel: +250 252 585845, Fax: +250 252 582609, Email: info@caa.gov.rw



Dr. Richard Masozera
Director General
Rwanda Civil Aviation Authority

